

Date update provided:-	July 2016
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HEI / Disability / Accessibility Support Service Contact Details

<i>HEI/FEI/Other HE course provider</i>	University of Cumbria
<i>Contact Name i.e. Head of Service or Title</i>	Admin team: disabilitysouth@cumbria.ac.uk : generic queries Or Joanna.Smith3@cumbria.ac.uk (Disability/SpLD manager for substantive queries)
<i>Postal Address</i>	LiSS Library and Student Services University of Cumbria Bowerham Road Lancaster LA1 3JD Tel. 01524 590800 extn 2758
<i>Telephone No. – Voice</i>	Tel. 01524 590800 extn 2758
<i>Minicom / SMS</i>	
<i>Email(s) – if a general disability support service email address is available please be sure to give this</i>	disabilitysouth@cumbria.ac.uk
<i>Web information / URL</i>	http://www.cumbria.ac.uk/student-life/student-support/disability-and-spld/ and http://www.cumbria.ac.uk/student-life/student-support/dsa-assessors/

Institutional provisions and resources

<i>Does the HEI have any means of supporting students in respect of the</i>	See website
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INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

<i>£200 student contribution to the DSA equipment package?</i>	
<i>Are lecture capture systems available? Do students need to make arrangements to access the recordings?</i>	We do not have any audio capture facilities in teaching classrooms. We have a number of digital recorders available for short term loans
<i>How are students with temporary disabilities accommodated?</i>	Through draft action plans where appropriate
<i>Are any assistive technology resources available via the University Network? If so what is available?</i>	Read and write and windows 7 accessibility features
<i>Does the HEI have any assistive technology expertise? Is there someone students can contact for assistance?</i>	No, only IT generic services
<i>Does HEI residential accommodation have internet access? Do students have to pay?</i>	Yes, see http://www.cumbria.ac.uk/student-life/accommodation/
<i>Is the campus covered by wifi.</i>	Teaching buildings and libraries mainly
<i>Does the library make any accommodations for students with disabilities/SpLDs? For example extended library loans?</i>	Extended library loans are automatically offered to all students declaring a disability and consenting to share information when they enroll
<i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available in these locations?</i>	No, just assistive work stations within study areas in the library and open access areas
<i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i>	The University does not use script markers due to anonymous marking
<i>What arrangements are in place for students in receipt of extended time in examinations?</i>	Students are able to have extra time and be accommodated in separate rooms from their peers. They may be in the same room with other students doing extra time. A single separate room will only be offered if students need readers/scribe and/or for very specific reasons

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

<i>What is the 'standard' extended testing time value?</i>	25%
<i>What arrangements are in place for students with a 'low distraction' or a 'separate setting' testing environment?</i>	Yes, on request a separate room
<i>Does the HEI cover costs for support workers in examinations i.e. for readers and scribes...or is the DSA used to cover these?</i>	Yes
<i>Can students receive extensions to deadlines? Are these negotiated on an 'assignment by assignment' basis or granted 'carte blanche'?</i>	Student should contact module leaders in the first instance and maybe entitled to a short extension (up to 2 weeks). Extensions over and above this time period are part of the extenuating circumstances process. Disabled students are expected to access all recommended support, as this is seen as a reasonable adjustment that will ensure time management skills to meet deadlines.
<i>Does the HEI have any 'in-house' means of providing course materials and course texts in electronic / alternative formats?</i>	Yes, within copyright regulations and by negotiation
<i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i>	See baseline statement on the website. Students with disabilities are able to access all services that are available to all students
<i>Any other specialist provisions?</i>	

Procedures for interim support

<i>What procedure / provision is in place relating to 'interim' support – i.e. support to be made available to students in advance of funding body financed provision?</i>	The University has certain amount of funding available for a limited time span whilst a DSA application is ongoing.
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In-house NMH Provision details – if available

<i>DSA-QAG Unique Identifier:-</i>	APDRE0H1L0
<i>Contact Details:-</i>	As above

Other providers who have supported our students

<i>Provider name 1:-</i>	Clear Links
<i>DSA-QAG Unique Identifier:-</i>	584823
<i>For support types:-</i>	All