

HEI / Disability / Accessibility Support Service Contact Details

<i>HEI/FEI/Other HE course provider</i>	Staffordshire University
<i>Contact Name & Position</i>	Neil Ferneyhough Head of Disabled Student Support Email: n.j.ferneyhough@staffs.ac.uk Direct line: 01782 295822
<i>Postal Address</i>	Disabled Student Support Student Enabling Centre Staffordshire University Cadman Building College Road Stoke-on-Trent ST4 2DE
<i>Telephone No. – Voice</i>	Main Reception: 01782 294977
<i>Minicom / SMS</i>	
<i>Email(s) – if a general disability support service email address is available please be sure to give this</i>	disability@staffs.ac.uk Please use this email address when emailing Needs Assessment Reports
<i>Web information / URL</i>	http://www.staffs.ac.uk/sec

Institutional provisions and accommodations

<i>Are any assistive technology resources available via the University Network? If so what is available?</i>	Mind Genius v. 4 is networked on all student PCs. This is not available to download on the student's personal computer. All computers are located in public areas. Microsoft Office 365 Pro Plus is available free for Staffordshire University students, as detailed on the university website. http://www.staffs.ac.uk/support_depts/infoservices/it/student_helpdesk/office365.jsp
<i>Does University accommodation have internet access? Do students have to pay? Please tell us about campus wifi coverage.</i>	Accommodation costs http://www.staffs.ac.uk/support_depts/accommodation/ Internet available at various service levels.

	<p>Airnet is Staffordshire University's Wireless network service. It allows staff and students with laptops or mobile devices to access selected network services without the restriction of having to connect to a network port. – Good connection across the campus. More information can be found at http://www.staffs.ac.uk/support_depts/infoervices/it/airnet/</p>
<p><i>Does the library make any accommodations for to students with disabilities/SpLDs?</i></p>	<p>Library Loan extensions are available and organised via Disabled Student Support</p> <p>If you are unable to visit any of our libraries you can:</p> <ul style="list-style-type: none"> • have your books posted to your home address • request that items are copied for you • search the library catalogue on line • renew and reserve your books on line and you can also renew your books via our 24 hour telephone line 01782 29 4817 • speak to someone on our help desks 24 hours a day with your library or IT queries on 01785 35 3700 (Stoke) or 01785 35 3700 (Stafford and Shrewsbury) • chat on line with service staff please see www.staffs.ac.uk/ishelp or via MyPortal <p>http://www.staffs.ac.uk/support_depts/infoervices/disabledaccess/librarysupportfordisabledstudents.jsp:</p>
<p><i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available? Please list.</i></p>	<p>No designated areas</p> <p>Dolphin Supernova (Screen Enlarger and reader) available at Thompson and Law libraries , the Octagon library and IT centre and the Brindley and Cadman buildings.</p> <p>ClaroSuite (Document Reader) is available at Brindley, Law, Thompson and the Octagon.</p>

	ClaroRead 2011 USB Fobs (Thompson & the Octagon)
<i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i>	Labels are available for both examinations and coursework and are distributed to students via the faculty office.
<i>What arrangements are in place for students in receipt of additional time in examinations?</i>	A separate room is available for all the students with 25% additional time. A private room will be arranged for students with additional support needs such as reader/scribe.
<i>Does the HEI cover costs for support workers in examinations ie for readers and scribes...or is the DSA used to cover these?</i>	DSAs are used to cover Examination costs where a student has funding for reader/scribe in examinations for example. The University meets the costs of any non-DSA funded support and invigilation.
<i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i>	There is a dedicated Careers Advisor for disabled students. The University has a Study Skills team located in the library service which is accessible by all students. Students who have a specific learning difficulty and are DSA funded for study skills support have access to individual one-to-one specialist study skills tuition.
<i>Any other specialist provisions?</i>	Disabled Student Support has a designated Student Wellbeing Advisor for students with mental health and wellbeing difficulties – see http://www.staffs.ac.uk/study/disabled/mental_wellbeing/ for details. Diagnostic assessments for specific learning difficulties can be arranged at discounted rates for Staffordshire University students. A bookable accessible vehicle is available for student for course related and social activities. The University will make a £100 contribution towards the cost of a laptop where Assistive Technology is recommended in the Needs Assessment Report. This is not means tested.

	<p>The University operates a Disabled Student Peer Mentor scheme to provide support for potential and new students (in their first year at University) in order to facilitate the transition process. Mentoring support will be provided on a one to one basis and through e-mentoring for prospective disabled entrants. Support for students starts pre-entry to university and will continue throughout the first year of their studies.</p> <p>The University provides remote support through qualified mentors and specialist study skills tutors via Skype and Teamviewer</p>
--	---

Procedures for interim support

<i>What procedure / provision is in place relating to 'interim' support – ie support to be made available to students in advance of funding body entitlement information?</i>	<p>Students can discuss their support needs with a Disabled Student Advisor and interim support may be put in place. This should be subsequently recommended in the Needs Assessment for reimbursement.</p>
---	---

NMH Provision

<i>One or two quotes required?</i>	<p>Staffordshire University has arrangements in place with</p> <ul style="list-style-type: none"> • Randstad Student Support and Worker Support • Unitemps • Staffordshire Assist (for sensory impaired students) • e-Quality Learning for Assistive Technology Training. <p>The University does not work with third party providers.</p>
<i>Please describe the HEI's NMH arrangements:-</i>	<p>Staffordshire University has a long established and ongoing NMH Support Scheme which is operated in partnership with Randstad, Unitemps, Staffordshire Assist and e-Quality Learning. The</p>

	<p>University undertakes responsibility for the quality assurance of provision including the recruitment, training, matching and monitoring of relevant personnel. This ensures an appropriate and qualified member of staff for each student. Appropriate checks are conducted to safeguard students before support is implemented. With a 96% satisfaction rate, the service provided demonstrates students' understanding that they are receiving quality support.</p> <p>Staffordshire University is unable to endorse any other suppliers and given the benefits to the student, of working with a long-standing service with relevant trained, experienced support workers who have an in-depth knowledge of University systems and can provide a holistic and integrated service, the current provision is recommended, as this is deemed the most appropriate and cost-effective solution.</p> <p>The University has an arrangement with e-Quality Learning for Assistive Technology Training. We are able to offer home/ virtual/ or on campus Assistive Technology Training. £59 per hour excluding VAT.</p>
<p><i>In-house provider / Contact Details:-</i></p>	<p>Staffordshire University works in partnership with Randstad Student Support and Worker Support, Unitemps, e-Quality learning and Staffordshire ASSIST.</p> <p>Staffordshire University also has service level agreements in place for provision of NMH</p>
<p><i>Third-party provider / Contact Details:-</i></p>	<p>Student Enabling Centre, Staffordshire University - 436470f Invoice Address: Randstad Student Support and Worker Support Regent Court, Laporte Way, Luton, Bedfordshire, LU4 8SB Tel: 01782 294977 Email: disability@staffs.ac.uk</p>

	<p>Student Enabling Centre, Staffordshire University - BL8TW0L8ZP ASSIST (Autism & Sensory Support in Staffordshire) The Flash Ley Centre, Hawksmoor Road Stafford, ST17 9DR Telephone: (01785) 356835 Minicom: (01785) 356835 Fax: (01785) 356841 Email: assist@staffordshire.gov.uk Website: www.staffordshire.gov.uk</p> <p>e-Quality Learning - PI8TAUMJQ7 9 Apollo Court Koppers Way Hebburn Tyne and Wear NE31 2ES Telephone: 0191 230 6688 Email: admin@e-qualitylearning.com</p> <p>Student Enabling Centre, Staffordshire University Unitemps Argent Court Annex Science Park Sir William Lyons Road University of Warwick Coventry Warwickshire CV4 7EZ Telephone: 01782 294977 Email: disability@staffs.ac.uk</p>
--	---

In-house Provision	Note below the NMH provider with whom the institution has an agreement in place with.	Net	VAT	Total
Band 1 Support Assistants				
Practical Support Assistant	Randstad	£15.99	£3.20	£19.18
	Unitemps	£15.86	£3.17	£19.03
Library Support Assistant	Randstad	£15.99	£3.20	£19.18
	Unitemps	£15.86	£3.17	£19.03
Reader	Randstad	£15.99	£3.20	£19.18
	Unitemps	£15.86	£3.17	£19.03
Scribe	Randstad	£15.99	£3.20	£19.18
	Unitemps	£15.86	£3.17	£19.03
Workshop / Laboratory Assistant	Randstad	£17.99	£3.60	£21.59
	Unitemps	£17.79	£3.56	£21.35
Sighted Guide	Randstad	£17.99	£3.60	£21.59
	Unitemps	£15.86	£3.17	£19.03
Proof Reader	Randstad	£22.80	£4.56	£27.36
	Unitemps	£15.86	£3.17	£19.03
<i>Typing up Notes taken by Manual Note taker</i>	<i>Randstad</i>	<i>£10.00</i>	<i>£2.00</i>	<i>£12.00</i>
	<i>Unitemps</i>	<i>£10.00</i>	<i>£2.00</i>	<i>£12.00</i>
Band 2 Enhanced Support Assistants				
Study Assistant	Randstad	£29.37	£5.87	£35.24
	Unitemps	£17.92	£3.58	£21.50
Examination Support Worker	Randstad	£17.99	£3.60	£21.59
	Unitemps	£17.92	£3.58	£21.50
Manual Note Taker	Randstad	£17.99	£3.60	£21.59
	Unitemps	£17.92	£3.58	£21.50
Band 3 Specialist Enabling Support				
Communication Support Worker	ASSIST			£35.00
	Unitemps	£34.89	£6.98	£41.87
Electronic Note taker	Randstad	£34.99	£7.00	£41.99
	Unitemps	£34.89	£6.98	£41.87
Specialist Transcription Services	Randstad	£24.97	£4.99	£29.97
	Unitemps	£24.50	£4.90	£29.40
Mobility Trainer	ASSIST	£35.00	-	£35.00
Band 4 Specialist Access and Learning Facilitators				
Specialist Mentor	Randstad	£49.99	£10.00	£59.98
	Unitemps	£49.93	£9.99	£59.92

Specialist One to One Study Skills Support	Randstad	£57.99	£11.86	£69.59
	Unitemps	£57.67	£11.53	£69.20
BSL Interpreter	ASSIST	£50.00	-	£50.00
Language Support Tutor for deaf students	ASSIST	£65.00	-	£65.00
Assistive Technology Trainer	e-Quality Learning	£59	-	-

Further information

Anything more we can add to your entry about support for students with disabilities?

Printer and photocopying costs available at
http://www.staffs.ac.uk/support_depts/infoservices/it/mfd/