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| Date update provided:- | 28 April 2016 |
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HEI / Disability / Accessibility Support Service Contact Details

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| <i>HEI/FEI/Other HE course provider</i> | Bournemouth University |
| <i>Contact Name ie Head of Service or Title</i> | Christine Scholes, Head of ALS and Disability Services |
| <i>Postal Address</i> | Bournemouth University, Talbot Campus, Fern Barrow, Poole, Dorset BH12 5BB |
| <i>Telephone No. – Voice</i> | 01202 965 663 |
| <i>Email(s) – if a general disability support service email address is available please be sure to give this</i> | alsenquiries@bournemouth.ac.uk |
| <i>Web information / URL</i> | www.bournemouth.ac.uk/als |

Institutional provisions and resources

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| <i>Does the HEI have any means of supporting students in respect of the £200 student contribution to the DSA equipment package?</i> | Yes |
| <i>Are lecture capture systems available? Do students need to make arrangements to access the recordings?</i> | Yes Yes |
| <i>How are students with temporary disabilities accommodated?</i> | Arrangements made through ALS in partnership with the respective Faculty |
| <i>Are any assistive technology resources available via the University Network? If so what is available?</i> | Yes. TextHelp, Inspiration, Mindview By arrangement – Jaws, Dragon, Intel Reader |

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

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| <i>Does the HEI have any assistive technology expertise? Is there someone students can contact for assistance?</i> | Yes. |
| <i>Does HEI residential accommodation have internet access? Do students have to pay?</i> | Yes. Students do not pay extra |
| <i>Is the campus covered by wifi.</i> | Yes. |
| <i>Does the library make any accommodations for students with disabilities/SpLDs? For example extended library loans?</i> | Yes. |
| <i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available in these locations?</i> | Yes. Yes. |
| <i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i> | Yes. Marking Guidelines are acknowledged on the exam stickers and info is placed in the header of online tests. Marking Guidelines for coursework is an identified adjustment facilitated by ALS to all the Faculties. |
| <i>What arrangements are in place for students in receipt of extended time in examinations?</i> | Liaison with the exam office is such that extra time is scheduled in and arrangements made accordingly for invigilation and room scheduling. |
| <i>What is the 'standard' extended testing time value?</i> | 25% |
| <i>What arrangements are in place for students with a 'low distraction' or a 'separate setting' testing environment?</i> | BU provides room alone environments |
| <i>Does the HEI cover costs for support workers in examinations ie for readers and scribes...or is the DSA used to cover these?</i> | Both – DSA if available or BU if DSA is not available. |
| <i>Can students receive extensions to deadlines? Are these negotiated on an 'assignment by assignment' basis or granted 'carte blanche'?</i> | ALS does not get involved in extra time arrangements. ALS provides a disability impact report and Faculties make decisions and arrangements themselves for their own students. |
| <i>Does the HEI have any 'in-house'</i> | Yes. |

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

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| <i>means of providing course materials and course texts in electronic / alternative formats?</i> | |
| <i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i> | Particular provision is available in liaison with ALS staff as appropriate: Careers Erasmus Accommodation Library and Learning Technologists SportBU Estates (car parking) |

Procedures for interim support

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| <i>What procedure / provision is in place relating to 'interim' support – ie support to be made available to students in advance of funding body financed provision?</i> | Students are seen and supported from immediate access to the ALS service. |
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In-house NMH Provision details – if available

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| <i>DSA-QAG Unique Identifier:-</i> | UWDPCUDL99 |
| <i>Contact Details:-</i> | alsenquiries@bournemouth.ac.uk |